



# Request a Domestic Wire Transfer

www.schwab.com 1-877-742-9488 (inside the U.S.) +1-407-806-1888 (outside the U.S.) 1-888-686-6916 (multilingual services)

**READ THIS BEFORE YOU FILL OUT THIS FORM:**

The quickest way to request a domestic or foreign wire transfer or a retirement distribution is through www.Schwab.com. To submit a request online instead of completing this form:

- Log in to your Schwab account.
- Click the **Transfers & Payments** tab > **Wire Transfer** and then follow the prompts.
- Submit your online request by 4:00 p.m. ET for same-day transfers.

**IMPORTANT INFORMATION FOR COMPLETING THIS FORM:**

- Complete this form and submit it via secure message or fax it to 1-877-553-7692 by 2:30 p.m. ET (inside the U.S.) and 1-602-635-3841 (outside the U.S.) for same-day transfers.
- We may need to confirm your instructions prior to processing your request. To avoid delay, please complete all required fields and provide all phone numbers. You may be charged a wire transfer fee.

**NOTE: This form is only for domestic wire transfers** (wires sent to the U.S., Guam, Puerto Rico, the U.S. Virgin Islands, American Samoa, and the Northern Mariana Islands). Submitting a wire request via this form is not allowed for retirement distributions, Schwab Bank accounts, and foreign wires. Visit www.Schwab.com for more information.

## 1. Tell Us About Yourself

Please enter your name as it appears on your account.

\_\_\_\_\_  
Schwab Account Number

\_\_\_\_\_  
Name *First*

\_\_\_\_\_  
*Middle*

\_\_\_\_\_  
*Last*

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
*Extension*

## 2. Select the Frequency and Amount of the Wire Transfer

- One-time wire.**
- Standing instructions.** Check this box if you intend to conduct identical wires in the future. This option allows you to conveniently deliver future wire requests by telephone according to the terms in Section 4. Note: Custodial accounts are not eligible for standing instructions.

\$ \_\_\_\_\_  
**Amount to Be Wired**

**IMPORTANT NOTICE:** There is a \$25 fee to wire funds from your account. If there will be less than \$25 in your account as a result of the wire instructions, Schwab will reduce the amount of the wire to cover the \$25 fee.

### 3. Enter the Destination Bank Information

**Please note:** Accuracy is important. If you describe any beneficiary or financial institution by name and account or identifying number, we and other institutions may process the wire based solely on that number, even if it identifies a different person or entity. If you provide an incorrect account number, you could lose the amount transferred. We may refuse to act upon any instruction that we cannot verify as accurate and authorized by you.

Bank Name

Bank Routing Number (ABA)

Account Number at Destination Bank

City and State of Account Holder(s) at Destination Bank *Required*

Name(s) on Destination Bank Account *if escrow company, brokerage firm or credit union*

For Further Credit Account Number

For Further Credit City and State *Required*

For Further Credit Name(s)

Reference Notes for Receiving Institution *e.g., sender name, loan number, property address, escrow number*

### 4. Account Holder Agreement and Signature(s)

Charles Schwab & Co., Inc. ("Schwab") cannot guarantee that the destination bank will post the wired funds for same-business-day credit. However, in most instances within the U.S., transfers are received by the destination bank on the same business day that Schwab wires them.

**You agree that funds must be cleared on the date of the proposed transfer or your wire may be delayed. You may be required to provide us with additional information if you are withdrawing funds within 90 days of opening your account.**

You authorize Schwab to wire funds from your Schwab account pursuant to the above instructions.

There is a \$25 fee to wire funds from your account. If there will be less than \$25 in your account as a result of the wire instructions, Schwab will reduce the amount of the wire to cover the \$25 fee.

**For standing instructions only:** You understand that Schwab may accept future requests to wire funds from your account according to the above instructions. Such requests may be made by any person having signing authority with respect to your Schwab account and may be delivered orally, in person or by telephone or may be transmitted by facsimile or delivered in a signed writing.

You hereby agree to indemnify and hold Schwab harmless from and against any loss, claim, damage or liability arising out of or resulting from any action taken by Schwab in reliance upon instructions provided in this form that Schwab in good faith believes to be genuine.

You understand that these instructions are permanent unless changed or revoked by any person with signing authority on your Schwab account and that Schwab reserves the right to decline to act on these instructions at any time without prior notice. If you change the above instructions, you understand that Schwab may require the new instructions in writing.

Your wire transfer is also subject to the terms and conditions of your Schwab account agreement.

**Please note:** If this is a custodial account for a minor, you represent that the funds will be used or applied solely for the benefit of the minor.

Your signature below confirms your request to initiate the wire transfer described above and your agreement to the above terms and conditions. You also agree that if you describe any beneficiary or financial institution by name and account or identifying number, Schwab and other institutions may process the wire based solely on that number, even if it identifies a different person or entity. If you provide an incorrect account number, you could lose the amount transferred. Schwab may refuse to act upon any instruction that we cannot verify as accurate and authorized by you.

**Please sign and date using blue or black ink.**

X

Signature: Account Holder

Print Name

Today's Date (mm/dd/yyyy)

X

Signature: Additional Account Holder

Print Name

Today's Date (mm/dd/yyyy)

## 5. Return Instructions

- **Upload** online with secure messaging (if you are an existing client and have online access to your account).

1. Go to [www.schwab.com](http://www.schwab.com) and log in to your account.
2. Click Message Center (under Service), and then click Upload Document.

- **Fax** for domestic customers: 877-553-7692, for international customers: 602-635-3841.

- **Bring** to your nearest Schwab branch (visit [www.schwab.com/branch](http://www.schwab.com/branch) for locations).

- **Mail** to any of the following addresses:

**Regular Mail (West)**

Charles Schwab & Co., Inc.  
P.O. Box 982600  
El Paso, TX 79998-2600

**Regular Mail (East)**

Charles Schwab & Co., Inc.  
P.O. Box 628291  
Orlando, FL 32862-8291

**Overnight Mail (West)**

Charles Schwab & Co., Inc.  
1945 Northwestern Drive  
El Paso, TX 79912

**Overnight Mail (East)**

Charles Schwab & Co., Inc.  
1958 Summit Park Dr., Ste. 200  
Orlando, FL 32810